

**THE WOODLANDS TOWNSHIP
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

JUNE 22, 2011

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on June 22, 2011, posted to begin at 6:00 p.m. The meeting was held in a meeting room at the office of The Woodlands Township, Service Center, 2201 Lake Woodlands Drive, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Chairman Bruce Tough, Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Director Nelda Blair**, Director Tom Campbell, and Director Peggy Hausman

DIRECTORS ABSENT: Treasurer Ed Robb

STAFF/ADVISORS: Don Norrell, President/General Manager, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Nick Wolda, Director of Community Relations/CVB President, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Community Relations Manager, Mike Page and Bret Strong, Legal Counsel

PLEDGE OF ALLEGIANCE:

Chairman Tough invited all in attendance to recite the Pledge of Allegiance to the United States flag and Texas State flag.

CALL TO ORDER:

Chairman Tough called the meeting to order at 6:00 p.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 2201 Lake Woodlands Drive, The Woodlands, Texas. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

**Indicates arrived late

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CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA:

Chairman Tough called for a motion and second to adopt the meeting agenda.

MOTION: Motion as stated by Vice Chairman Matthews; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb, Director Blair**

ACTION: Motion passed unanimously (5-0).

RECOGNIZE PUBLIC OFFICIALS:

Chairman Tough recognized the following individuals:

- All former Woodlands Associations Board members

PUBLIC COMMENT:

The following members of the public addressed the Board:

- Deborah Sargeant-DSC appointments (requested to speak during agenda item #18)
- Tom Gleason-community pools/recycling at pools
- Bobbie Hrycushko-Interfaith Child Development Center parking agreement
- Kathy Feigen-Interfaith Child Development Center parking agreement
- Lynda Cimera-Parks & Rec Needs Assessment (requested to speak during agenda item #12)
- Emily Langkamp-Parks & Rec Needs Assessment (requested to speak during agenda item #12)
- Todd Leach-Parks & Rec Needs Assessment (requested to speak during agenda item #12)
- Pat Goodpastor-DSC appointments (requested to speak during agenda item #18)
- Melissa Young-Interfaith Child Development Center parking agreement (requested to speak during agenda item #15)
- Dana Denton-DSC appointments (requested to speak during agenda item #18)
- Carol Risher-waste containers (requested to speak during agenda item #26)
- Carolyn LaFleur-solid waste/"The Woodlands Green"

Note: Director Blair arrived during Public Comment.

The Public Comment Roster is attached hereto as Exhibit "A".

RECEIVE AND CONSIDER THE LAW ENFORCEMENT REPORT FROM DIRECTOR OF LAW ENFORCEMENT, MARIAN LECK:

Marian Leck presented the following law enforcement report:

- **Montgomery County Sheriff's Office Staffing (MCSO):**
All positions have been filled
- **Harris County Constable's Office-Precinct 4:**
Deputy Constable Raven Lyons participated in the "Good Neighbor Day" event that was held in the neighborhood of Tupelo Green

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- **Crime Status and Trends:**
Deputy Uber and K9 Bowie assisted in the arrest of 10 persons and 6 of those were felonies
- **Police-Community Partnership:**
"Watch Talk Wednesday"-June 22 will feature Deputy Mike Uber and K9 Bowie
- **Overtime Programs:**
Ongoing
- **Other:**
130 officers worked the Ironman event
Law enforcement presence during Memorial Day event
Preparing for Red, Hot and Blue festival on July 4

RECEIVE AND CONSIDER REPORTS FROM VILLAGE ASSOCIATION (VA) REPRESENTATIVES:

Reports were provided by the following Village Association (VA) representatives:

Alden Bridge VA-Steve Leakey reported that Lt. Dan Norris presented himself as a candidate for Precinct 3 Constable; Sgt. Paul Cassidy gave a report; Emergency Preparedness presentation made; Directors Campbell and Hunter attended meeting; new website format is up and running

Cochran's Crossing VA-No report

College Park VA-Ted Stanley commended the Board for putting the words to the Pledge of Allegiance up on a screen for the audience; police report was made; Spring Fling activity report made; working on float entry for 4th of July Parade; submitted budget requests for capital improvements

Grogan's Mill VA-Deborah Sargeant reminded everyone that Saturday, June 25, 2011 is the last day the Farmer's Market will be open for the current season

Indian Springs VA-Amy Lecocq reported that "Taste of the Village" will be held on October 22, 2011; Art Solinas spoke about a traffic survey on Kuykendahl and Flintridge and a proposal to reduce the speed limit to 40 mph; working on float entry for 4th of July Parade

Panther Creek VA-Everett Ison thanked VA Board members for all their help with the June 11 Picnic and mentioned that there was a good turn out; August 20 baseball outing scheduled

Creekside Park VA-No report

Sterling Ridge VA-No report

The Village Association Representatives' Sign-In Sheet is attached hereto as Exhibit "B".

CONSENT AGENDA:

(This agenda consists of non-controversial or "housekeeping" items required by law that will be placed on the Consent Agenda at the next Board Meeting and may be voted on with one motion. Items may be moved from the Consent Agenda to the Regular Agenda by any Board Member making such request.)

CONSIDER AND ACT UPON THE CONSENT AGENDA:

- (a) Approve minutes of the May 19, 2011 Board Workshop, May 25, 2011 regular Board meeting, June 1, 2011 special Board meeting and June 9, 2011 special Board meeting of the Board of Directors of The Woodlands Township;

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- (b) Proclaim July as Recreation and Parks month in The Woodlands Township;
- (c) Award the following bids for a total combined award of bids of \$164,898.20:
 - Projects A (Removal and Replacement), Projects B (Trip Hazard Removal), Projects D (Cautionary Stencils) and Projects E (Crosswalk Stencils) in the amount of \$92,473.20 to All Service Striping;
 - Projects C (Ramp Replacement) and Projects G (Bridge Replacement in the amount of \$47,550 to Slab Services; and
 - Project F (Stop Signs) in the amount of \$24,875 to McKenna Construction
- (d) Authorize the President/General Manager to execute the Co-Producer/Co-Ownership Agreement with Luke's Locker, Inc.
- (e) Approve the sponsorship from the Hispanic Chamber of Commerce for the Fall Arts in the Park event to include "Celebrating Hispanic Heritage Month" after the Arts in the Park name;

Chairman Tough then called for a motion and second to approve the Consent Agenda as presented. Board discussion followed.

MOTION: Motion by Secretary Hunter to approve the Consent Agenda; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

Minutes and Executive Summaries for Consent Agenda items are attached hereto collectively as Exhibit "C".

Note: The following agenda item was taken out of order:

RECEIVE, CONSIDER AND ACT UPON A REPORT FROM FIRE CHIEF ALAN BENSON REGARDING THE WOODLANDS TOWNSHIP'S 2011 FOURTH OF JULY FIREWORKS DISPLAY (Regular Agenda Item #28);

Fire Chief Alan Benson provided information to the Board regarding the unprecedented drought conditions currently experienced by Montgomery and Harris Counties. According to Chief Benson, the Keetch-Byram Drought Index (KBID) for Montgomery County reached a reading of 756. A reading of 750 or above is considered extremely dangerous. Due to the current conditions and the extreme potential for fires, Chief Benson recommended that The Woodlands Township Fourth of July public fireworks display for 2011 be cancelled.

However, Chief Benson informed the Board that they may want to consider an option that would allow the cancellation of the public fireworks display to be lifted no later than June 27 based on The Woodlands receiving a substantial amount of rainfall prior to June 27.

Following Chief Benson's presentation, the following motion was offered:

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MOTION: Motion by Vice Chairman Matthews to cancel the July 4, 2011 public fireworks display in The Woodlands Township; second by Secretary Hunter

Director Blair offered an amendment to the motion to allow more time for the weather to improve; second by Secretary Hunter. Vice Chairman Matthews did not accept the amendment.

Chairman Tough then called on Nick Wolda to provide information to the Board regarding the financial impact that would occur should the Fourth of July fireworks display be cancelled. Mr. Wolda stated that there would be a loss of \$6,000 by waiting until June 27, 2011 to make a decision to cancel the fireworks celebration.

AMENDMENT: Director Blair then moved to amend the motion by delaying the decision to cancel the public fireworks display until Monday, June 27, 2011 and allow the Fire Chief and President/General to make the decision using the criteria that the Keetch-Byram Drought Index (KBDI) register 700 or lower; second by Secretary

VOTE: **Ayes:** Chairman Tough
 Secretary Hunter
 Director Blair
 Director Campbell
 Nays: Vice Chairman Matthews
 Director Hausman
 Abstentions: None
 Absent: Treasurer Robb

ACTION: Amendment to motion passed (4-2).

ORIGINAL MOTION WITH AMENDMENT: Approve cancellation of the July 4, 2011 public fireworks display in The Woodlands Township but delay the decision until June 27, 2011 and allow the Fire Chief and President/General Manager to make the decision using criteria that the Keetch-Byram Drought Index register 700 or below.

VOTE: **Ayes:** Chairman Tough
 Secretary Hunter
 Director Blair
 Director Campbell
 Nays: Vice Chairman Matthews
 Director Hausman
 Abstentions: None
 Absent: Treasurer Robb

ACTION: Original motion with amendment passed (4-2).

The Executive Summary for the above item is attached hereto as Exhibit "D".

BRIEFINGS:

RECEIVE AND CONSIDER PRESENTATION OF A VIDEO PRODUCED DURING THE 2011 MEMORIAL HERMANN IRONMAN TEXAS EVENT;

Nick Wolda was called on to introduce this item. A video presentation, featuring some of the many volunteers who helped during the 2011 Memorial Hermann Ironman Texas event, was shown. Board discussion followed. No action was necessary on this item.

Handout material is attached hereto as Exhibit "E".

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RECEIVE AND CONSIDER A PRESENTATION FROM THE SAN JACINTO RIVER AUTHORITY REGARDING THE SYSTEM DESIGN FOR THE PROPOSED SURFACE WATER CONSERVATION PROGRAM;

Don Norrell introduced Mark Smith with the San Jacinto River Authority (SJRA). Mr. Smith made a PowerPoint presentation regarding the surface water conversion project and the plan SJRA has implemented to reduce ground water usage in Montgomery County. Board discussion followed. No action was necessary on this item.

RECEIVE AND CONSIDER A PRESENTATION BY CATHERINE PELLIS, BRANCH MANAGER FOR THE SOUTH REGIONAL BRANCH LIBRARY, REGARDING THE MONTGOMERY COUNTY MEMORIAL LIBRARY SYSTEM-COMMUNITY OUTREACH PROGRAM;

Chairman Tough introduced Catherine Pellis, Branch Manager and Devery Johnson, Outreach Coordinator of Montgomery County Memorial Library System. Ms. Johnson and Ms. Pellis gave a PowerPoint presentation that highlighted the library's mission statement, library resources and budget, summer reading program and additional outreach programs. Board discussion followed. No action was necessary on this item.

RECEIVE AND CONSIDER A PRESENTATION REGARDING PARKS AND RECREATION NEEDS ASSESSMENT;

Chris Nunes, Manager of Parks and Recreation for The Woodlands Township, provided background information on this item as provided in an Executive Summary. Sheila Condon, President of Clark Condon Associates who conducted the study, provided a brief overview of the project objectives and then introduced team members who worked on the Parks and Recreation Needs Assessment study. Following Ms. Condon's comments, Richard McNamara, Project Manager, gave a PowerPoint presentation and reviewed the findings that resulted from the study of sports facilities, competitive aquatics and the park/trail system and neighborhood pools in The Woodlands. Board discussion followed.

Chairman Tough then called on the following individuals who wished to provide public comment on this item:

- Lynda Cimera
- Emily Langkamp
- Todd Leach

Handout material is attached hereto as Exhibit "F".

Note: The Board decided to defer Briefing Item #13. The agenda items listed below were then taken in the following order:

RECEIVE, CONSIDER AND ACT UPON A REQUEST FROM INTERFAITH REGARDING A JOINT PARKING AGREEMENT WITH INTERFAITH CHILD DEVELOPMENT CENTER AND FALCONWING PARK IN THE VILLAGE OF INDIAN SPRINGS (Regular Agenda Item #15);

Chairman Tough called on Don Norrell to present this item. Mr. Norrell provided a summary of the item as outlined in an Executive Summary. Chairman Tough then called for a motion and second on this item. Board discussion followed.

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MOTION: Motion by Vice Chairman Matthews to direct staff to find funds in the 2011 budget for a joint use/access parking agreement with Interfaith Child Development Center of The Woodlands and Falconwing Park in the Village of Indian Springs and to bring a report back to the Board with a use agreement and secured funding sources; if unable to identify funds in the 2011 budget, the project will be considered during the 2012 budget process; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "G".

RECEIVE, CONSIDER AND ACT UPON APPOINTMENTS TO THE DEVELOPMENT STANDARDS COMMITTEE (DSC) (Regular Agenda Item #18);

Don Norrell was called on to present this item. Mr. Norrell provided a summary of the item as outlined in an Executive Summary. Mr. Norrell explained that Board action would first take place on the three appointments recommended by The Woodlands Land Development Company (TWLDC). Bret Strong, legal counsel, was called on to address the Board's role in WLDC appointments. Mr. Strong stated that the Township, by way of a contract, is obligated to appoint the WLDC's recommended appointees provided that they meet the required qualifications of an engineering or architectural background. Board discussion followed.

MOTION: Motion by Secretary Hunter to re-appoint The Woodlands Development Company's three appointees to the DSC: **Robert Heineman, Ken Andersen and Ken Hess** for one year terms beginning July 1, 2011; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

Chairman Tough then called on the following individuals who requested to speak on this item:

- Deborah Sargeant
- Pat Goodpastor
- Dana Denton
- Herman Wiendel
- Claude Hunter

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Following public comment, Chairman Tough called on Karen Dempsey to review the election process for appointing four members to the DSC. Chairman Tough noted that each of the four appointments to the DSC must receive at least four votes. Following the presentation, ballots were distributed, collected and then tallied by Don Norrell.

Chairman Tough called a brief recess at 8:47 p.m.

The Board reconvened in Public Session at 8:50 p.m.

Chairman Tough then announced that the following candidates received the necessary votes to be appointed to the DSC: **Deborah Sargeant (6 votes), Chris Florack (6 votes) and Mike Bass (5 votes)**. Secretary Hunter moved to elect Herman Weindel to the remaining position. There was no second to the motion.

Chairman Tough then called for a re-vote. There was a split vote between **Ken Parker (3 votes) and Herman Weindel (3 votes)** with neither candidate receiving a majority of the votes. Board discussion followed. Chairman Tough informed the Board that a third vote would be taken and if neither candidate received a majority of the votes, he would declare an impasse and the Board would re-vote at the next regular Board meeting. Chairman Tough noted that in the meantime, Mr. Parker would continue to serve on the DSC.

After the third vote count, it was determined that there was still a split vote between **Ken Parker (3 votes) and Herman Weindel (3 votes)**. As the Chair noted previously, the Board will re-vote on the remaining DSC position at the July 27, 2011 regular Board meeting.

The Executive Summary for the above item is attached hereto as Exhibit "H". Tally sheets and ballots are attached hereto as Exhibit "I".

RECEIVE, CONSIDER AND ACT UPON RECOMMENDATIONS FROM SOLID WASTE CONSULTANT AND STAFF REGARDING SOLID WASTE BIDDERS (Regular Agenda Item #26);

Don Norrell provided a summary of this item as outlined in an Executive Summary. Following Mr. Norrell's comments, Chairman Tough called on individuals who requested to speak on this item. Ms. Carol Risher addressed the Board at this time. After public comment, the Chair called for a motion and second on the item followed by Board discussion.

MOTION: Secretary Hunter moved to authorize the President/General Manager to finalize and execute a Solid Waste Collection, Disposal and Recycling Services contract with Waste Management of Texas, Inc. based on an initial service combination of Option "A" for two years, changing to Option B on February 1, 2014, and authorize up to 2% of the contract amount each year for the next 36 months to fund consumer education and education in schools to assist with the transition of carts and bins; second by Vice Chairman Matthews

VOTE: **Ayes:** Vice Chairman Matthews
 Secretary Hunter

Nays: Chairman Tough
 Director Blair
 Director Campbell
 Director Hausman

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion failed (2-4).

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The following motion was then offered:

MOTION: Director Hausman moved to authorize the President/General Manager to finalize and execute a Solid Waste Collection, Recycling Services contract with Waste Management of Texas, Inc. for Option "A" and authorize up to 2% of the contract amount for one year to assist with consumer education and compliance and transition of carts and bins; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Director Blair
 Director Campbell
 Director Hausman
 Nays: Secretary Hunter
 Abstentions: None
 Absent: Treasurer Robb

ACTION: Motion passed (5-1).

The Executive Summary for the above item is attached hereto as Exhibit "J".

RECEIVE AND CONSIDER AN UPDATE REGARDING THE 82ND REGULAR SESSION OF THE TEXAS LEGISLATURE (Briefing Item #13):

Chairman Tough called on Miles McKinney to present this item. Mr. McKinney gave a PowerPoint presentation and reviewed several new bills that will affect General Government, Property Owners' Associations, Fire Department/EMS/Public Safety, and Transportation. Board discussion followed. No action was necessary on this item.

Handout material is attached hereto as Exhibit "K".

RECEIVE, CONSIDER AND ACT UPON A RESOLUTION CONCERNING THE ANNUAL REPORT ON FINANCIAL INFORMATION AND OPERATING DATA FOR THE DISCLOSURE FILING PERTAINING TO THE 2009 AND 2010 BOND SERIES (Regular Agenda Item #16):

Monique Sharp provided a summary of this item as outlined in an Executive Summary. Following Ms. Sharp's presentation, the Chair called for a motion and second. Board discussion followed.

MOTION: Motion by Secretary Hunter to authorize a Resolution Concerning the Annual Report on Financial Information and Operating Data for the disclosure filing pertaining to the 2009 and 2010 Bond Series; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman
 Nays: None
 Abstentions: None
 Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

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The Executive Summary for the above item is attached hereto as Exhibit "L". A Resolution and Annual Report on Financial Information and Operating Data for the disclosure filing pertaining to the 2009 and 2010 Bond Series are attached hereto to Exhibit "M".

RECEIVE, CONSIDER, AND ACT UPON AWARD OF BIDS FOR NEW FURNITURE AND SHELVING RELATED TO THE REMODELING OF 2801 TECHNOLOGY FOREST BOULEVARD (Regular Agenda Item #17):

Don Norrell presented a summary of this item as outlined in an Executive Summary. Following Mr. Norrell's presentation, the Chair called for a motion and second followed by discussion.

MOTION: Motion by Vice Chairman Matthews to award the bid for new furniture in the amount of \$55,876.48 to McCoy Workplace Solutions and High Density Shelving in the amount of \$21,434.00 to InterStor Design Associates; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "N".

RECEIVE, CONSIDER AND ACT UPON THE FINANCIAL REPORT (Regular Agenda Item #14):

Monique Sharp presented the Financial Report and referred the Board to handout material containing the preliminary General Purpose Statements as of and for the five months ended May 31, 2011. Ms. Sharp focused her report solely on the General Fund Budget vs Actual. Following Ms. Sharp's presentation, the Chair called for a motion and second to approve the Financial Report.

MOTION: Motion by Director Campbell to approve the Financial Report for the five months ended May 31, 2011; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Financial Report is attached hereto as Exhibit "O".

REGULAR AGENDA ORDER:

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RECEIVE, CONSIDER AND ACT UPON AN APPOINTMENT TO THE PARKS AND RECREATION ADVISORY COUNCIL (Item #19);

Chairman Tough referred the Board to an Executive Summary in their meeting packet. The Chair recommended appointing Claude Hunter to the Parks and Recreation Advisory Council. There was no need for discussion on this item. Chairman Tough then called for a motion and second on the recommended appointment.

MOTION: Motion by Director Blair to approve the appointment of Claude Hunter to the Parks and Recreation Advisory Council for a twelve month term ending on June 30, 2012; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "P".

RECEIVE, CONSIDER AND ACT UPON AN APPOINTMENT TO THE LAW ENFORCEMENT ADVISORY COUNCIL (Item #20);

Chairman Tough referred the Board to an Executive Summary in their meeting packet. The Chair recommended appointing Tom Campbell to the Law Enforcement Advisory Council. There was no need for discussion on this item. Chairman Tough then called for a motion and second on the recommended appointment.

MOTION: Motion by Director Blair to approve the appointment of Tom Campbell to the Law Enforcement Advisory Council for a twelve month term ending on June 30, 2012; second by Director Hausman

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "Q".

RECEIVE, CONSIDER AND ACT UPON BOARD COMMITTEE APPOINTMENTS AND THE ELIMINATION OF CERTAIN EXISTING COMMITTEES (Item #21);

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Chairman Tough informed the Board that they would be considering three separate actions under this agenda item. Following a brief overview of each item under consideration, the following motions were offered:

MOTION #1: Motion by Director Campbell to eliminate the Projects Research Committee; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

MOTION #2: Motion by Secretary Hunter to approve the appointment of **Tom Campbell, Peggy Hausman and Bruce Tough** to the Audit Committee; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

MOTION #3: Motion by Secretary Hunter to approve the appointment of **Tom Campbell** to The Woodlands Waterway Arts Council Chairman's Advisory Committee; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

Handout material for the above item is attached hereto as Exhibit "R".

RECEIVE, CONSIDER AND ACT UPON THE APPOINTMENT OF DIRECTORS OF THE WOODLANDS TOWNSHIP BOARD TO THE WOODLANDS CONVENTION AND VISITORS BUREAU (Item #22);

Chairman Tough referred the Board to handout material listing the Township Chair Selections for 2011 Committees and Other Appointments and Director Requests for their review. Karen Dempsey was then called on to provide a summary of this item and review of the election process for electing three members

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to the Convention and Visitors Bureau Board of Directors. Following Ms. Dempsey's presentation, ballots were distributed. After voting, ballots were collected and then tallied by Don Norrell.

Chairman Tough next announced the results of the election as follows:

- **Nelda Blair (5 votes)**
- **Claude Hunter (4 votes)**
- **Lloyd Matthews (4 votes)**
- **Peggy Hausman (2 write-in votes)**
- **Ed Robb (1 write-in vote)**

Chairman Tough then announced that **Nelda Blair, Claude Hunter and Lloyd Matthews** would serve from July 2011 through June 2012 as Director Representatives on The Woodlands Convention and Visitors Bureau Board of Directors as each had received a majority of the votes.

The Executive Summary and handout material for the above item are attached hereto collectively as Exhibit "S". The ballots and tally sheet are attached hereto as Exhibit "T".

RECEIVE, CONSIDER AND ACT UPON THE RECOMMENDED OFFICERS OF THE WOODLANDS CONVENTION AND VISITORS BUREAU (Item #23);

Karen Dempsey gave a brief summary of this item as outlined in an Executive Summary. Following Ms. Dempsey's presentation, Chairman Tough called for a motion and second on this item.

MOTION: Motion by Director Blair to recommend that the officers listed below be elected by TWCVB as officers to serve from July 2011 through June 2012; second by Vice Chairman Matthews:

- **President-Nick Wolda**
- **General Manager-Casey Snyder**

VOTE:

Ayes: Chairman Tough
Vice Chairman Matthews
Secretary Hunter
Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "U".

RECEIVE, CONSIDER AND ACT UPON THE RECOMMENDED MEMBER POSITIONS TO THE WOODLANDS CONVENTION AND VISITORS BUREAU (Item #24);

Karen Dempsey gave a brief summary of this item as outlined in an Executive Summary. Following Ms. Dempsey's presentation, Chairman Tough called for a motion and second on this item.

MOTION: Motion by Director Blair to recommend the four member positions listed below be elected by TWCVB to serve from July 2011 through June 2012; second by Vice Chairman Matthews:

- **President-The Woodlands Township (currently Don Norrell)**

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- President-South Montgomery County Woodlands Chamber of Commerce (currently Karen Hoylman)
- General Manager-The Woodlands Waterway Marriott Hotel & Convention Center (currently Fred Domenick)
- General Manager-The Woodlands Resort & Conference Center (currently Kent Johnson)

VOTE:

Ayes: Chairman Tough
Vice Chairman Matthews
Secretary Hunter
Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "V".

RECEIVE, CONSIDER AND ACT UPON A FIRST AMENDMENT TO THE AGREEMENT WITH REGARD TO DELEGATION OF COVENANT RESPONSIBILITIES FROM THE DEVELOPMENT REVIEW COMMITTEE TO THE DEVELOPMENT STANDARDS COMMITTEE (Item #25);

Bret Strong, legal counsel, provided a summary of this item as outlined in an Executive Summary. Mr. Strong noted that the amendment only affects the approval authority for approving applications for businesses in residential properties/homes. Following Mr. Strong's presentation, the Chair called for a motion and second followed by Board discussion.

MOTION: Motion by Secretary Hunter to approve the First Amendment to the agreement with regard to delegation of covenant responsibilities from the Development Review Committee to The Development Stands Committee; second by Vice Chairman Matthews

VOTE:

Ayes: Chairman Tough
Vice Chairman Matthews
Secretary Hunter
Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "W".

RECEIVE, CONSIDER AND ACT UPON APPROVING THE TIME AND LOCATION FOR THE JULY 27, 2011 BOARD OF DIRECTORS AND TOWN HALL MEETINGS (Item #27);

Chairman Tough called for a motion and second on this item.

MOTION: Motion by Secretary Hunter to amend the 2011 Board meeting schedule to hold the July 27, 2011 Board meeting at 5:30 p.m. followed by the Town Hall meeting at 7 p.m., both at The Woodlands

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Emergency Training Center, located at 16135 I-45 South, The Woodlands, Texas 77385; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "X".

RECEIVE. CONSIDER AND ACT UPON MATTERS RELATED TO BOARD POLICIES (Item #29):

No action was taken on this item.

CLOSED MEETING (IF APPLICABLE):

RECESS TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO REAL PROPERTY PURSUANT TO §551.072, TEXAS GOVERNMENT CODE; DELIBERATION OF ECONOMIC DEVELOPMENT NEGOTIATIONS PURSUANT TO §551.087, DISCUSS PERSONNEL MATTERS PURSUANT TO §551.074; TEXAS GOVERNMENT CODE, AND TO CONSULT WITH THE WOODLANDS TOWNSHIP'S ATTORNEY CONCERNING PENDING LITIGATION PURSUANT TO §551.071. TEXAS GOVERNMENT CODE;

Chairman Tough announced that there was no need for Executive Session.

CONSIDERATION OF ITEMS TO BE PLACED ON THE AGENDA FOR NEXT MONTH'S MEETING:

- Director Hausman requested a list of all the events and organizations the Township has purchased tables or sponsored through the Township and Convention and Visitors Bureau and at what level.
- Director Hausman requested to know why there are no recycling bins at the community pools.

BOARD ANNOUNCEMENTS:

- None

PUBLIC COMMENT; AND

The following members of the public addressed the Board:

- Tabatha Lenox-commented that she would like to see a laser light show for 4th of July.

ADJOURNMENT:

As there was no further business to discuss, Chairman Tough called for a motion and second to adjourn the meeting at 10:00 p.m.

Board of Directors
Regular Board Meeting
June 22, 2011

MOTION: Motion by Secretary Hunter; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Treasurer Robb

ACTION: Motion passed unanimously (6-0).



A handwritten signature in blue ink, reading "Claude Hunter".

Claude Hunter
Secretary, Board of Directors

EXHIBIT OMISSIONS*

EXHIBIT "A"	EXHIBIT "N"
EXHIBIT "B"	EXHIBIT "O"
EXHIBIT "C"	EXHIBIT "P"
EXHIBIT "D"	EXHIBIT "Q"
EXHIBIT "E"	EXHIBIT "R"
EXHIBIT "F"	EXHIBIT "S"
EXHIBIT "G"	EXHIBIT "T"
EXHIBIT "H"	EXHIBIT "U"
EXHIBIT "I"	EXHIBIT "V"
EXHIBIT "J"	EXHIBIT "W"
EXHIBIT "K"	EXHIBIT "X"
EXHIBIT "L"	
EXHIBIT "M"	

***To view Exhibits, please contact the Records Management Analyst at 281-210-3800.**